



CHAPTER 3 Student Policies	SECTION NO. 3.20
REFERENCE 3.20 Student Loan Procedures	Adopted: October 12, 2010 Reviewed October 12, 2010 September 13, 2016



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3. A student must be in good academic and disciplinary standing with the College. Any “hold” on his/her records or any past debts with the College will disqualify the student unless there is a means of recovery. However, a history of poor performance on previous loan agreements will automatically disqualify the student from receiving future loans.
4. The Dean of Business Services or designees are the sole representatives authorized to approve student loan agreements.

Collection of Loans

1. Prior to the due date of the student loan the Business Office will notify the student of his/her obligation to the College.

If a student does not respond to the collection notices sent by the Business Office the loan, when considered a bad debt, will be forwarded to a collection agency for disposition.