



College Personnel – Personnel General	2.13
2.13.06 Background Investigation	<i>Adopted: October 12, 2010</i> <i>Reviewed: September 14, 2010</i>

In order to create a safe and secure work area and learning environment and in accordance with the Public Act 88-629 (110 ILCS 12/1-12/99), Kishwaukee College will conduct a criminal background investigation prior to employing individuals in all full or part-time positions and in security sensitive positions for student workers and volunteers.

Employees who transfer or are promoted may be subject to background investigations as determined by the Director of Human Resources and or President. Background investigations should be completed and the results reviewed prior to the first day of employment. No applicant may begin working until the background investigation results have been received and cleared by the Director of Human Resources or in the case of adjunct faculty an extension of time may be granted in special circumstances by the Director of Human Resources and the appropriate Vice President or President.