

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Regular Meeting  
September 13, 2016

CALL TO ORDER

The regular meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order at 5:30 p.m. by Board Chair, Robert Johnson, on Tuesday, September 13, 2016, in the C-2175 Conference Room.

ROLL CALL

MEMBERS PRESENT:

Bobbi Burke  
Ken Doubler  
Robert Hammon  
Robert Johnson  
Linda Mason  
Kathy Spears  
Kathy Watkins  
Gabrielle Cultra, Student Trustee

VISITOR(S) PRESENT:

MEMBERS ABSENT:

None

STAFF PRESENT:

Laurie Borowicz, President; Chase Budziak, Interim Dean, MSB; June Callahan, Instructor; Bette Chilton, Dean of Health & Education; Matthew Crull, Director of Research & Data Management; Matt Feuerborn, Dean CT;

KISHWAUKEE COLLEGE

Board of Trustees  
September 13, 2016

COMMUNICATIONS

None

PRESENTATIONS

TRiO Presentation (Savannah Mussington)  
Alumni & Student Feedback Analysis (Matt Crull)

COMMITTEE REPORTS

Audit Committee  
Executive Committee - Minutes of July 26, 2016  
Finance Committee  
Kishwaukee College Foundation Report  
x The Board suggested having a press release once the new Foundation Board is  
in place.

Savannah Mussington left the meeting at 6:31 pm.

INFORMATION & REPORTS –  
Comparison of Revenue &

NEW BUSINESS – Notice of  
Public Hearing for 2016 Tax  
Levy

The Board was advised that a public hearing on the 2016 Tax Levy supporting the FY'17 budget is required and could not occur at the same meeting that the budget is approved. The Board needed to establish a Notice of the Date for the Public Hearing on the 2016 tax levy to occur at the October 11, 2016, Regular Board meeting.

On a motion by Ms. Watkins, seconded by Ms. Spears, and on a roll call vote, the Board unanimously approved the Notice of the Date for the Public Hearing on the 2016 Tax Levy to occur at the October 11, 2016, Regular Board meeting.

NEW BUSINESS – Policy  
Manual Revision – 2.13.19.01  
Bereavement Leave

This policy revision addresses the need to update our policy to be consistent with the Bereavement Leave Act. Dr. Hammon recommended waiving the second reading and proceeding with voting on the policy at tonight's meeting. ,-Sth25(o)id saT0e185bmeT0e1ee sv3(8(h25(o)id

- x Resignations
  - o Craig Jackson, Director of Athletics
  - o Maureen Kelley, Library Assistant
  - o Christine Makosh, Nursing Instructor
  - o Joy Mitchell, Academic Counselor
- x Appointments
  - o Full-Time Grant-Funded Professional Staff
    - x Kimberly Green, SSS TRiO Academic Coordinator, \$39,000 annually
    - x Savannah Mussington, SSS TRiO Project Director, \$55,000 annually
    - x Amanda O'Hare, Employment Specialist, \$34,000 annually
  - o Full-Time Professional Staff
    - x Dennis Herrmann, CDL Training Specialist, \$40,000 annually
    - x Jennifer Morgan, Director Testing Services & Learning Assistance, \$48,000 annually
  - o Revised Temporary Full-Time Faculty
    - x Debra Baert, EMS Instructor, \$43,232 annually, \$7,000 summer load per KCEA contract
    - x Steven Earnest, EMS Instructor, \$55,377 annually, \$10,000 summer load per KCEA contract
  - o Temporary Full-Time Faculty
    - x Richard Bunton, CAD Instructor, \$25,000 (fall semester only)
    - x Pete Campbell, AET/MT Instructor, \$45,000 annually
    - x Matthew Weibel, Communications Instructor, \$44,000 annually
  - o Full-Time Administrator
    - f* Bill Nicklas, Executive Director Development, \$100,000 annually

On a motion by Ms. Watkins, seconded by Dr. Burke, and on a roll call vote, the Board unanimously approved the Consent Agenda. Those voting "aye" were: Bobbi Burke, Ken Doubler, Robert Hammon, Robert Johnson, Linda Mason, Kathy Spears, Kathy Watkins and student advisory vote Gabrielle Cultra.

STUDENT  
REPRESENTATIVE'S  
REPORT  
PRESIDENT'S REPORT

Ms. Cultra provided the Student Representative's Report to the Board.

Dr. Borowicz presented the President's Report.

Highlights

- x Beth Young has been nominated and accepted the nomination to be on the Community College Business Officer (CCBO) Board of Directors.
- x Jenny Morgan, Coordinator of Testing Services, and her staff have been informed that Kishwaukee College Testing Services has been awarded the Test Certification by the National College Testing Association (NCTA). The recognition process is intense with rigorous criteria for certification based on the NCTA Professional Standards and Guides.
- x Kishwaukee College received several highlights for exemplary services in the Local Workforce Development Area #4 end-of-year report presented to the Board members during the August meeting. Noted was the work of Dariana Mahaffey, Jaime Schrader and Toscha Bradford, for serving 55 youth with barriers with training funds and employment services. The partnership between the IwNC

College CDL Truck Driving received recognition for being the number one choice for new training vouchers in the Kane-Kendall-DeKalb area.

- x While in Boston, Terry Lyn Funston created a Teacher Resource & Learning Online Center for her Entrepreneurship course at Northeastern University, which is now being used at various universities and colleges across the United States. The website acts as a warehouse of information for professors on how to teach college students.  
<http://mockteacherandlearningonlinecenter.weebly.com>
- x Ami Irmen (English Instructor) spent the last two weeks of May 2016 in Xi'an, China, as part of the ICISP Professional Exchange (as a guest of her exchange partner Wang Jinghan) learning about their education system, spending time observing courses at Xi'an International University.

#### News Releases

##### Date Sent & Title

- x August 1 - KC Floral Design student takes 1st Place at AIFD Symposium
- x August 2 - KC offering Veterinarian Assistant program
- x August 4 - KC Radiologic class posts 100% Board pass rate
- x August 9 - KC Paramedic Graduation Ceremony held August 4
- x August 11 - Phlebotomy Technician Program begins Sept 12
- x August 15 - KC Personal Trainer Program info session
- x August 19 - KC announces auditions for fall play
- x August 23 - KC Electronics Program: Charles in Charge (profile of ELE instructor Charles Raimondi)
- x August 29 - KC Complementary Health Programs holds pinning ceremony
- x August 30 - KC on FAFSA change information
- x August 31 - KC Esthetics offers Custom Facials on Saturdays

#### College Updates

- x Enrollment: For the 2016-17 school year, the college will finish down after including Adult Education. We are anticipating being close to flat after including ABE services starting this fall.

x

