This procedure outlines the parking, vehicle code enforcement process and policy related to smoking fines at Kishwaukee College. Through an Intergovernmental Cooperation Agreement with the DeKalb County Sheriffôs Department, the college contracts police services for the enforcement of criminal and traffic law enforcement, security and crime prevention services. County personnel assigned to the college will monitor and issue traffic citations and enforce criminal statues, county ordinances and college regulations, adhering to the professional practices and procedure of the Sheriffôs Department.

The campus includes all parking lots (A, B, C-Employee Lot, D, Caukin, COB/ELC) and the "Ring Road" with two entry points from Malta Road.

and Traffic Violations:

Parking Ticket: Issued for parking violations, containing details like date, time, license plate, vehicle make/model, location, and fine.
Faculty/Staff Parking: Lot C-Employee Lot and Employee spaces.
Parking Spaces: Vehicles must be parked within lined spaces, not in traffic lanes or outside designated areas. No unauthorized vehicle driving on grounds or sidewalks.
Restricted Parking: Includes handicapped, maintenance, Sheriffôs Department, motorcycle, and other designated spots.
Loading Vehicles: Employees may park temporarily for up to 15 minutes with hazards flashing, with prior approval from the Campus Safety Office (Call 815-825-9529 to avoid a ticket.)
Handicapped Parking: Requires a valid Disabled Parking Placard or license plate.
Pregnancy Parking Accommodation: Temporary permits available for expectant mothers.
Fire Lanes/Hydrants: No parking in fire lanes or within 15 feet of hydrants.
Temporary Closures: Parking lots may be closed for special events or emergencies.
Traffic/Moving Violations: Issued for speeding violations and stop sign violations.

The campus speed limit is 20 mph. Speeding violations are subject to fines.

Towing:
Vehicles may be towed at the ownerôs expense if they block traffic, interfere with snow removal, or are parked illegally or in restricted areas.

Smoking Policy Violations:
1st Violation: $100 fine
2nd Violation: $250 fine

Schedule of Fines:
Parking Violations: $10 fine
Handicap Violations: $250 fine
Traffic/Moving Violations: $10 fine

Fines and Penalties:

Fines must be paid within 15 days at the Business Office, Room C2140.

Appeals:
Tickets must be appealed within 5 days of issuance. An appeal form can be obtained from the Campus Security Office, Room C2177 or online on our website. The Director of Campus Safety and Security will have 10 days to determine whether the ticket stands or is dismissed. The Director will then make notification to the appellant of the final decision.

If the ticket is upheld, the appellant must pay the fine. The appellant will have an additional 15 days upon written notification to pay for the ticket.

If the fine is dismissed, the ticket will be voided, and the appellant, the DeKalb County Sheriffôs Department, and the Business Office will be notified.